

Department of English
Central University of Punjab

CUP/EN/2020/06
Date: 30-01-2020

Subject: Minutes of the Curriculum Development Committee (CDC) Meeting

The meeting of the Curriculum Development Committee of the Department of English was held at 11 am on January 30, 2020. The following members were present:

Dr. Alpna Saini, HoD and Chairperson

Dr. Shahila Zafar, Associate Professor

Dr. Dinesh babu P, Assistant Professor

Dr. Prithvi Raj, Assistant Professor

Gurjeet Singh, MA Semester IV

Prabhjapan Kaur, MA Semester II

The following agenda items were discussed:

The syllabi of MA English, and PhD English were discussed in the meeting and a few changes were made in the syllabi:

Suggested Modifications in Syllabus MA English (2020-22):

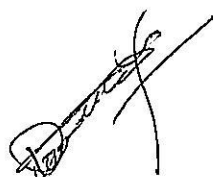
Semester I

1. The component 'Computer Application' from ENG515: Research Methodology and Computer Applications has been removed in favour of a detailed computer practical specially designed for Humanities students. The new paper is titled ENG,515: Research Methodology.
2. MOOC from SWAYAM is added as an option for Elective courses.

Semester II

1. ENG 556: Literature and Allied Arts: Cinema has been shifted from Semester III to Semester II.

Semester III



Department of English
Central University of Punjab

1. Elective course ENG574: Colonial Discourse and Postcolonial Studies has been shifted from Semester IV to Semester III.
1. ENG557: Discourse Analysis has been added as an Elective course.
2. ENG558: Cultural Studies has been added as an Elective course.
3. MOOC from SWAYAM is added as an option for Elective courses
4. ENG.504: 'Basics of Academic Writing' is being offered as a Value Added Course.

Semester IV

1. MOOC from SWAYAM is added as an option for Elective courses

Suggested Modifications in Syllabus PhD English (2020-21):

1. Seminar has been removed as Biannual seminar already exists for PhD students.
2. A course, ENG. 705. "Applied Language Studies" has been added as a compulsory paper for students pursuing research in the area of linguistics
3. The course ENG. 704. "Contemporary Cultural and Literary Theories" has been made compulsory only for students pursuing research in the area of literature
4. In ENG. 701. Research Methodology course, APA style manual has been added in unit 2 for students pursuing research in the area of linguistics.

Prabhjapan Kaur
Prabhjapan Kaur

Gurjeet Singh
Gurjeet Singh

Dr. Prithvi Raj

Dr. Dinesh Babu P.

Dr. Shahila Zafar

Prof. Alpa Saini

DAA

Seen
Pratima Kaur
6/2/2020

DAA-3969
6/2/2020

Department of English Central University of Punjab

Subject: Minutes of the Academic and Administrative Committee (AAC) meeting

Third meeting of the Academic and Administrative Committee of the Department of English was held on 06.02.2020 at 11 am in the office of the HoD. The following members were present in the meeting:

1. Dr. Alpna Saini, HoD and Chairperson, AAC
2. Dr. Shahila Zafar, Associate Professor
3. Dr. Vipam Pal Singh, Associate Professor
4. Dr. Dinesh Babu P., Assistant Professor, Coordinator
5. Dr. Prithvi Raj, Assistant Professor

Following items were discussed in the meeting:

Item 2020:R1:01

Re-Constitution of AAC

Two new faculty members Dr. Vipam Pal Singh, Associate Professor and Dr. Prithvi Raj, Assistant Professor, joined the department in the previous month. AAC, Department of English welcomes them and institutes them as members of AAC.

Item 2020:R1:02

Re-Constitution of CDC

Two new faculty members Dr. Vipam Pal Singh, Associate Professor and Dr. Prithvi Raj, Assistant Professor are instituted as members of CDC, along with toppers of semester-I and semester-III, Prabhjapan Kaur and Gurjeet Singh.

Item 2020:R1:03

Updating Department Information on the Website

The information about the Department on the university website requires updating. AAC resolved that all faculty members will send their updated CVs to Ms. Anupam Sharma. Dr. Vipam Pal Singh will design a page for the Department. Dr. Alpna Saini will provide him with some photos to be added to the page.

Item 2020:R1:04

To Discuss the meeting of Board of Studies and Expert Lecture

The meeting of the Board of Studies and an expert lecture is scheduled to be held on 11-02-2020. Accordingly, faculty members were apprised of their roles and responsibilities:

1. Dr. Alpna Saini and Dr. Shahila Zafar will welcome and receive the experts
2. Dr. Shahila Zafar and Dr. Dinesh Babu P. will present the syllabi, Dr. Prithvi Raj will present the course designed by him.
3. Dr. Prithvi Raj will take care of the preparation of Conference Room for the meeting and Seminar Hall for the lecture with the help of Ms. Charanjeet. He is also given the responsibility of preparing a background poster for the Seminar Hall.
4. Dr. Dinesh Babu P. will ensure attendance of students for the lecture and supervise arrangement for Lunch and Tea with the help of Ms. Charanjeet.
5. Dr. Alpna Saini will introduce Prof. Rana Nayar before the lecture. Dr. Vipam Pal Singh will supervise discussion after the lecture. Dr. Prithvi Raj will help Ms. Prabhjapan (M.A. Semester II) prepare a vote of thanks after the lecture.

Alpna

**Department of English
Central University of Punjab**

Item 2020:R1:05

Requirement of Cartridges for Dr. Alpna Saini's Printer

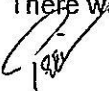
The cartridge of the above-said printer has been exhausted. Therefore, AAC approves the purchase of new cartridges. The approximate cost of a pack of two cartridges is Rs 1200.

Item 2020:R1:06

Requirement of Stationery and Non-consumables


The faculty are in need of stationery and newly joined faculty require certain non-consumables like computer equipment and furniture. The AAC requests the concerned authorities to expedite the process.

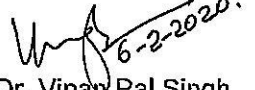
There was no other item on the agenda.


Dr. Prithvi Raj


Dr. Shahila Zafar


Dr. Dinesh Babu P.


Dr. Alpna Saini 6/2/20


Dr. Vipar Pal Singh 6-2-2020

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6/2/2020

Department of English
Minutes of Meeting of Board of Studies

The first meeting of the Board of Studies of Department of English was held on February 11, 2020 at 11.30 am in the Conference Room. Following members attended the meeting:

1. Prof. Alona Saini, Chairperson
2. Dr. Shahila Zafar, Associate Professor, Department of English
3. Dr. Dinesh Babu P. Assistant Professor, Department of English
4. Prof. Zameerpal Kaur, Professor, Department of Punjabi
5. Dr. Amandeep Singh, Assistant professor, Department of Punjabi
6. Dr. Vinod Arya, Assistant Professor, Department of Sociology
7. Prof. Rana Nayar, Former Professor, Department of English and Cultural Studies, Panjab University, Chandigarh
8. Prof. Gurupdesh Singh, Former professor, Department of English, Guru Nanak Dev University, Amritsar
9. Prof. Rabinder Powar, Former professor, Department of English, Punjabi University, Patiala
10. Dr. Tania Bansal, Alumni (Assistant Professor, Akal University, Talwandi Sabo)

Following agenda items were put up for discussion:

1. To discuss the changes in syllabi and coursework of M.A. English
2. To discuss the changes in syllabi and coursework of Ph.D. English

The Board discussed the points of the agenda and agreed upon the following:

Item 1: To discuss the changes in syllabi and coursework of M.A. English

The Board of Studies unanimously agreed on the syllabi and coursework of M.A. English for 2020-22 with some changes as mentioned in the summary sheets attached at Annexure I.

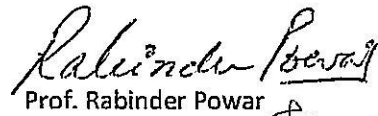
Item 2: To discuss the changes in syllabi and coursework of Ph.D. English

The Board of Studies unanimously agreed on the syllabi and coursework of Ph.D. English for 2020-21 with some changes as mentioned in the summary sheets attached at Annexure II.

The Board approved the above-mentioned points to recommend to the School Board.

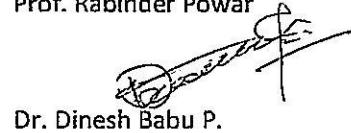

Prof. Rana Nayar


Prof. Gurupdesh Singh

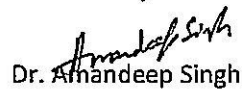

Prof. Rabinder Powar

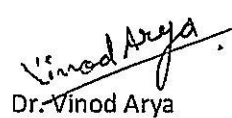

Prof. Alpha Saini


Dr. Shahila Zafar


Dr. Dinesh Babu P.


Prof. Zameerpal Kaur


Dr. Amandeep Singh


Dr. Vinod Arya


Dr. Tania Bansal

Department of English
Central University of Punjab

Subject: Minutes of the Academic and Administrative Committee (AAC) meeting

Third meeting of the Academic and Administrative Committee of the Department of English was held on **05.03.2020** at 11 am in the office of the HoD. The following members were present in the meeting:

- Dr. Alpna Saini, Professor, HoD and Chairperson, AAC
- Dr. Shahila Zafar, Associate Professor
- Dr. Vipin Pal Singh, Associate Professor
- Dr. Dinesh Babu P., Assistant Professor, Coordinator AAC
- Dr. Prithvi Raj, Assistant Professor

Following items were discussed in the meeting:

Item 2020:R2:01

Special Lecture by Prof. Saugata Bhaduri

Department of English is planning to organise a Special Lecture by Prof. Saugata Bhaduri, Professor, Centre for English Studies, School of Language Literature and Culture Studies, Jawaharlal Nehru University, New Delhi at 11.30 am on March 17, 2020 in the Seminar Hall.


Item 2020:R2:02

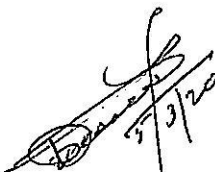
Dates of Final submission of MA Dissertations

It was decided that students of 4th semester will be asked to submit their dissertations to their respective supervisors on or before April 27, 2020.

There was no other item on the agenda.


Dr. Prithvi Raj



Dr. Shahila Zafar
6.03.2020


Dr. Dinesh Babu P.


Dr. Alpna Saini
5/3/20.


Dr. Vipin Pal Singh

DAA for information


11/3/2020


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6.3.2020